

EVENT VOLUNTEER APPLICATION FORM



PERSONAL DETAILS

TITLE..... FIRST NAME..... SURNAME.....
ADDRESS.....
.....
DATE OF BIRTH.....
WORK TEL.
HOME TEL.
MOBILE
EMAIL ADDRESS.....
OCCUPATION

VOLUNTEERING ROLES

What kind of volunteering work are you looking for? (please circle)

Office based event work Volunteering at events Specialist Projects

Office Based Volunteering Work

Please give details of any office experience, relevant skills and qualifications.....

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What is your availability i.e. hours, days, weeks, months?

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Events Based Volunteering Roles

Please give details of any past event experience

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What is your availability i.e. hours, days, weeks, months?

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Specialist Projects

If you have specialist skills which you think Honeypot may benefit from, please give details

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What is your availability i.e. hours, days, weeks, months?

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Other

Please give details of other ways in which you would like to use your skills to benefit Honeypot.....

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CHARITY VOLUNTEERING

Have you volunteered for a charity before? If so, please give details.....

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What are your reasons for volunteering for Honeypot?

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How did you hear about Honeypot?

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Is there any other information you feel would be helpful to this application?.....

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REFERENCES

Please provide the names and addresses of 2 people (not relations) who you have known for over 1 year and who can be contacted to provide a reference for you.

1. Name.....
Address.....
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Email
Telephone (day).....
Telephone (evening).....
Mobile
Relationship

2. Name
Address
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.....
Email
Telephone (day).....
Telephone (evening).....
Mobile
Relationship

SUPPORT AND ACCESS

As an equal opportunities organisation we are committed to making reasonable adjustments to volunteer roles where possible. Please give details of any access or support needs (i.e. wheelchair access, information in large print).

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DECLARATION

Have you had any criminal convictions before (spent and unspent)? Yes/No

If your answer is 'yes' please give details. You are required to reveal 'spent' convictions should any part of your work involve persons under the age of 18. Please note you will be questioned about this information at the interview. This information will be treated with strict confidence. Please also note that depending on the type of work you are volunteering to undertake, you may also be subject to a CRB check.

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VOLUNTEER AGREEMENT

The information given on this form is correct to the best of my knowledge.

_____ Name (please print)

_____ Signature

_____ Date

Thank you for taking the time to complete this form and for your interest in Honeypot.

VOLUNTEER APPLICATION MONITORING

Honeypot is an equal opportunities organisation. In the interests of monitoring our volunteer recruitment procedures we would be grateful if you fill out this form. We will separate this part of the form and it will not be used for any part of the selection process. This information is kept in the strictest confidence and is used solely for the purposes of monitoring as required by funding criteria.

Name:			
Volunteer Role applied for:			
<i>Tick as appropriate</i>			
Male		Female	
<i>How would you describe your ethnic origin?</i>			
White - British	White – Irish	White - Other	
Black - African	Black – Caribbean	Black - Other	
Indian	Pakistani	Bangladeshi	
Chinese	Black – British	Other	
<i>Do you have a disability?</i>			
Yes		No	
<i>What age group do you belong to?</i>			
Under 25	25 - 35	35 – 50	Over 50

THANK YOU!

Thank you for taking the time to fill out this Events Volunteer Application Form. We will be in touch shortly.

Please send this back with your **C.V** to:

Jo Rich
Community Fundraiser
The Honeypot Charity
11 Grosvenor Crescent
London
S1X 7EE

For any other information, please do not hesitate to contact Jo Rich on 020 7823 2397 or email jo@honeypot.co.uk